

MINUTES  
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES  
DEKALB PUBLIC LIBRARY  
BILDER FAMILY MEETING ROOM  
WEDNESDAY, JANUARY 14, 2026  
6:30 P.M.

BOARD MEMBERS PRESENT: Deborah Booth, Bill Cummings, Andrea Dahlberg, Rhiannon Gruber, Rebecca Hunt, Kelli Meserole, Jennifer Salmon, Betsy Zimmerman

BOARD MEMBERS ABSENT: India Washington

LIBRARY STAFF PRESENT: Emily Faulkner, Samantha Hathaway

GUESTS PRESENT: None

CALL TO ORDER

The meeting was called to order by Hunt at 6:30 p.m.

ADDITIONS/CHANGES TO AGENDA

None

PUBLIC COMMENTS

None

OATH OF OFFICE: Rhiannon Gruber

COMMUNICATIONS

Continuation of email exchange between Mark Charvat and the Board.

ANNOUNCEMENTS

None

MINUTES

- A. Approve December 10, 2025 Board Meeting Minutes: Dahlberg moved to approve the December 10, 2025 Board Meeting Minutes as distributed. Seconded by Zimmerman. Motion passed with two abstentions.

REPORTS

- A. Director's Report – December: Reviewed. Zimmerman noted the number and breadth of the library's upcoming America250 events.

DISCUSSION/ACTION ITEMS

- A. Review Trustee Facts File – Chapter 1: Reviewed. Meserole would like Board members to attend upcoming after-hours events at the library in official capacity to greet patrons.
- B. Review Standards for Libraries – Chapter 1: Reviewed. Meserole asked about library outreach services. The Board discussed having signage written in more than one language.
- C. Update on Courtyard Project: Faulkner noted that the February Board meeting should include a virtual presentation including cost estimates for two courtyard options. Roofers have recently been onsite.

- D. Approval of Preferred Service Plan for Automatic Building Controls: This service controls much of the library building. Faulkner will gather further information about service hours and visits for the February meeting. Meserole moved to approve the Preferred Service Plan for Automatic Building Controls for \$8,460.00. Seconded by Salmon. Motion passed via roll call; 8-0.

ACTION ITEM: Closed Session Meeting Minutes

- A. Approval of Continued Confidentiality of Closed Session Minutes Pertaining to Discussion of Personnel Issues as permitted under Illinois Law 5 ILCS 120/2(c)(1): Meserole moved to approve. Seconded by Gruber. Motion passed.
- B. Approval of Destruction of Closed Session Audio Recordings Prior to July 2024: Salmon moved to approve the Destruction of Closed Session Audio Recordings Prior to July 2024. Seconded by Dahlberg. Motion passed.

FINANCE

- A. Approve December 2025 Monthly Bills: Shelves have been purchased for the Calm Room, which will open soon. Meserole moved to approve the December 2025 Monthly Bills. Seconded by Zimmerman. Motion passed via roll call; 8-0.
- B. Review Financials: Reviewed.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

Cummings moved to adjourn. Seconded by Meserole. Motion passed. Meeting adjourned at 7:23 p.m.