

MINUTES  
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES  
DEKALB PUBLIC LIBRARY  
BILDER FAMILY MEETING ROOM  
WEDNESDAY, DECEMBER 10, 2025  
6:30 P.M.

BOARD MEMBERS PRESENT: Deborah Booth, Bill Cummings, Andrea Dahlberg, Rebecca Hunt, Kelli Meserole, Betsy Zimmerman (dial-in)

BOARD MEMBERS ABSENT: Jennifer Salmon, India Washington

LIBRARY STAFF PRESENT: Emily Faulkner, Chelsea Racine

GUESTS PRESENT: None

CALL TO ORDER

The meeting was called to order by Hunt at 6:31 p.m.

ADDITIONS/CHANGES TO AGENDA

- A. Remove item 4. Oath of Office: Rhiannon Luft, and reschedule for January's meeting
- B. In 9.f., two submitted assessments are up for review, and one will be approved

PUBLIC COMMENTS

None

COMMUNICATIONS

Director Faulkner reviewed Mark Charvat's recent FOIA request and its resolution.

ANNOUNCEMENTS

None

MINUTES

- A. Approve October 8, 2025 Board Meeting Minutes: Dahlberg motioned to approve the October 8, 2025 Board Meeting Minutes. Meserole seconded. Motion carried, 6-0.

REPORTS

- A. Director's Report – October and November: Reviewed
- B. Strategic Plan Update: Faulkner reviewed the format and framework of the strategic plan and updated the board on the status of goals as of year end 2025. She reminded the board that they will begin discussions for the new strategic plan for 2027-2030 in 2026.

DISCUSSION/ACTION ITEMS

- A. Review Trustee Facts File – Chapter 11 and 12: Reviewed.
- B. Review Standards for Libraries – Chapter 11 and 12: Reviewed.
- C. Approve PLA Conference attendance: Meserole motioned to approve the PLA conference attendance with the updated per diem rate. Dahlberg seconded. Motion carried 6-0 via roll call.

- D. Update on Courtyard Project and Review of Klein and Hoffman Report: Faulkner reviewed the Courtyard Project status in preparation for a more thorough presentation of options by Woolpert in January.
- E. Approve Klein and Hoffman Patio Roofing Assessment: Meserole motioned to approve the Klein and Hoffmann Patio Roofing Assessment. Booth seconded. Motion carried via roll call, 6-0.
- F. Approve Construction Cost Estimating Assessment: Meserole moved to approve the SMC Cost Estimating Assessment. Zimmerman seconded. Motion carried via roll call, 6-0.

#### CLOSED SESSION

- A. Vote to go into Closed Session for the Discussion of Topics as permitted under Illinois Law 5 ILCS 120/2(c)(1): Booth motioned to vote to go into closed session. Meserole seconded. Motion carried via roll call, 6-0.
- B. Return to Open Session
- C. Report from Closed Session: Board President Hunt stated that the board has five goals for Director Faulkner for 2026. The board agrees to Director Faulkner's salary request for 2026.

#### FINANCE

- A. Approve Director's 2026 Salary: Meserole motioned to approve the Director's 2026 salary. Cummings seconded. Motion carried via roll call, 6-0.
- B. Approve October 2025 and November 2025 Monthly Bills: Meserole moved to approve the October 2025 and November 2025 monthly bills. Cummings seconded. Motion carried via roll call, 5-0, with one abstention.
- C. Review Financials: Reviewed.

#### OLD BUSINESS

None

#### NEW BUSINESS

None

#### ADJOURNMENT

Dahlberg moved to adjourn. Seconded by Cummings. The meeting was adjourned at 8:49 p.m.