

MINUTES
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
DEKALB PUBLIC LIBRARY
BILDER FAMILY MEETING ROOM
WEDNESDAY, AUGUST 13, 2025, 6:30 P.M.

BOARD MEMBERS PRESENT: Deborah Booth, Bill Cummings, Andrea Dahlberg, Kelli Meserole, Jennifer Salmon, Betsy Zimmerman

BOARD MEMBERS ABSENT: Rebecca Hunt, India Washington

LIBRARY STAFF PRESENT: Emily Faulkner, Samantha Hathaway

GUESTS PRESENT: None

CALL TO ORDER

The meeting was called to order by Salmon at 6:33 p.m.

ADDITIONS/CHANGES TO AGENDA

Remove Special Board Meeting Minutes from MINUTES being approved.

PUBLIC COMMENTS

None

COMMUNICATIONS

Faulkner presented thank you cards from 1st graders in DeKalb.

ANNOUNCEMENTS

None

MINUTES

- A. Approve July 9, 2025 Regular Board Meeting Minutes: Meserole moved to approve the July 9, 2025 Regular Board Meeting minutes. Seconded by Dahlberg. Motion passed.

REPORTS

- A. Director's Report – July: Reviewed. Furniture has been re-arranged in Adult Services and various items have been re-upholstered. The Library will begin iCrow nights in the Fall.

DISCUSSION/ACTION ITEMS

- A. Review Trustee Facts File – Chapter 8: Reviewed.
- B. Review Standards for Libraries – Chapter 8: Reviewed.
- C. Approve RJ O'Neill Fan Motor Proposal: Meserole moved to approve RJ O'Neill Fan Motor proposal. Seconded by Zimmerman. Motion passed via roll call; 6-0.
- D. Approve TeeJay Restroom Door Motor Replacement Proposal: Faulkner noted that the new motors will be stronger than the current motors. Cummings moved to approve TeeJay Restroom Door Motor Replacement proposal. Seconded by Meserole. Motion passed via roll call; 6-0.
- E. Discuss Architect Selection Process for Courtyard Project: The library's lawyers advise that we can use the original expansion architects for this project without having to get multiple bids. Or, we can put the project out to bid and follow a procedure that involves selecting a proposal without seeing the cost. The project is expected to begin in 2026. Booth wondered if the original architects could use an existing plan for the space. Faulkner will follow up at the next Board meeting.

- F. Approve Head of Circulation Salary Exemption: This position requires the employee to work outside of a set schedule as library needs arise. Meserole moved to approve the Head of Circulation salary exemption. Seconded by Dahlberg. Motion passed.

FINANCE

- A. Approve June and July 2025 Monthly Bills: Meserole moved to approve the June and July 2025 monthly bills. Seconded by Cummings. Motion passed via roll call; 6-0.
- B. Review Financial Reports: Reviewed. An additional donation was made to the Margie Ellis Memorial Fund.

OLD BUSINESS

Faulkner gave the Board requested prices for hoopla streaming services.

NEW BUSINESS

The Policy Committee and the Bylaws Committee need to meet soon. The Board will elect new committees at the next meeting.

ADJOURNMENT

Zimmerman moved to adjourn. Seconded by Dahlberg. Motion passed. Meeting adjourned at 7:37 p.m.