

MINUTES
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
DEKALB PUBLIC LIBRARY
BILDER FAMILY MEETING ROOM
WEDNESDAY, JUNE 11, 2025, 6:30 P.M.

BOARD MEMBERS PRESENT:

Deborah Booth, Bill Cummings, Rebecca Hunt, Jennifer Salmon, Gary Vander Meer, India Washington, Betsy Zimmerman

BOARD MEMBERS ABSENT: Andrea Dahlberg, Kelli Meserole

LIBRARY STAFF PRESENT: Emily Faulkner

GUESTS PRESENT: n/a

CALL TO ORDER

The meeting was called to order by Hunt at 6:37 p.m.

ADDITIONS/CHANGES TO AGENDA

Move Approval of Minutes to after Finance.

PUBLIC COMMENTS

None.

COMMUNICATIONS

- A. None.

MINUTES

- A. Approve March 12, 2025, and May 14, 2025 Board Meeting Minutes: Washington moved, Cummings seconded. Zimmerman abstained. Motion passed.

REPORTS

- A. Director's Report – May: Reviewed. Faulkner reported that Summer Reading is underway, and that the Dolly Parton's Imagination Library kickoff party was a success. Zimmerman asked why the restrooms were closed and Faulkner explained that the terrazzo floors are being refinished and that the elevator lobby will be next, requiring some creativity to not block the elevators.

DISCUSSION/ACTION ITEMS

- A. Review Trustee Facts File – Chapter 6: Reviewed. Hunt asked if the library has received any challenges to programs or materials. Faulkner said that there have not been any formal challenges. Vander Meer noted that an email had been sent to the Board that day about LGBTQ programming. Faulkner said that a policy is being written regarding programming to have a framework in place in case any complaints are formally made to the Board in the future.
- B. Review Standards for Libraries – Chapter 6: Reviewed. Faulkner reported that fire drills are generally performed less frequently than once per year due to the difficulty in executing the drills. Hunt asked about Narcan training and Faulkner said that it had been included in the library's recent CPR training.
- C. Approve AWE computer replacements. Faulkner explained that the AWE computers in the children's area pre-date the library expansion and are in need of replacement. Booth asked whether the current machines

receive software updates and Faulkner replied that she would look into it. Vander Meer moved and Salmon seconded the purchase of additional AWE computers. Motion passed via roll call, 7-0.

- D. Approve RJ O'Neill Evaporator Coil Replacement. Faulkner explained that there have been malfunctions in the rooftop HVAC machine need to be replaced. Booth asked whether RJ O'Neill was the original contractor. Faulkner responded that it was not, but that RJ O'Neill has been our contractor for HVAC issues for some time. Salmon moved to accept the contract. Zimmerman seconded. Motion passed via roll call, 7-0.

FINANCE

- A. Approve May 2025 Monthly Bills: Vander Meer moved to approve the monthly bills. Washington seconded. Motion passed via roll call, 7-0
- B. Review Financial Reports: Reviewed.

OLD BUSINESS

This was Vander Meer's final meeting as his term is ending and he has chosen to step down. Faulkner thanked him for his service to the library. Other board members also expressed their appreciation for his time and support over the years. Faulkner offered to buy a commemorative gift and Vander Meer requested that the funds be directed to the library for a book purchase instead. Vander Meer indicated that he is available to sign checks for the remainder of the month.

NEW BUSINESS

There was discussion of a replacement treasurer. Zimmerman said that she would be willing to take on the roll, which will be put up for a vote at the next Board meeting. Faulkner will begin the process of setting up her ability to take on that role once she is elected to minimize the time without a treasurer.

ADJOURNMENT: Vander Meer moved to adjourn, seconded by Washington. The meeting adjourned at 7:32 p.m.