

MINUTES
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
DEKALB PUBLIC LIBRARY
BILDER FAMILY MEETING ROOM
WEDNESDAY, MAY 14, 2025, 6:30 P.M.

BOARD MEMBERS PRESENT: Deborah Booth, Bill Cummings, Andrea Dahlberg, Rebecca Hunt, Kelli Meserole, Betsy Zimmerman

BOARD MEMBERS ABSENT: Jennifer Salmon, Gary Vander Meer, India Washington

LIBRARY STAFF PRESENT: Emily Faulkner, Samantha Hathaway, Ryan Racine

GUESTS PRESENT: None

CALL TO ORDER

The meeting was called to order by Hunt at 6:32 p.m.

ADDITIONS/CHANGES TO AGENDA

None

PUBLIC COMMENTS

None

COMMUNICATIONS

- A. The library received a Happy Librarian Month card from a family.

ANNOUNCEMENTS

- A. Search for new Board Member: Vander Meer will be leaving the library Board in the Summer.
- B. Annual Building Walkthrough, June 11, 6:00 p.m.

MINUTES

- A. Approve April 9, 2025 Board Meeting Minutes: Cummings moved to approve the April 9, 2025 Board Meeting Minutes. Seconded by Meserole. Motion passed.

REPORTS

- A. Director's Report – April: Reviewed. Twice as many children as expected are registered for Dolly Parton's Imagination Library. Patrons are enjoying the new propagation walls.

DISCUSSION/ACTION ITEMS

- A. Review Trustee Facts File – Chapter 5: Reviewed.
- B. Review Standards for Libraries – Chapter 5: Reviewed. Adding maintenance employees has helped with workflow and upkeep of the building.
- C. Approve Camera Server Quote: Since adding cameras, we have a need to add servers to accommodate the additional software. Zimmerman moved to approve Current Technologies Corporation quote of \$39,257.18. Seconded by Dahlberg. Motion passed via roll call; 5-0, with one abstention.
- D. Discuss Library Furniture and Decoration: We have been reupholstering furniture and have installed propagation walls. The Teen Room will be painted and the skull wallpaper will be removed. We are adding a featured display with a Lucky Day collection in Adult Services. We are converting one YS study room into a Calm room.

- E. Approve Demco Table Quote: Two additional tables in the Adult Services department. Meserole moved to approve the Demco Table quote for \$7,565.71. Seconded by Booth. Motion passed via roll call; 6-0.
- F. Approve Gamez Landscaping Quote: Racine gave an overview on landscaping needs, including cleaning up the green spaces in the front of the building. Meserole moved to approve the Gamez Landscaping quote for \$8,350. Seconded by Dahlberg. Motion passed via roll call; 6-0.
- G. Approve Doty Concrete Quote for Courtyard: We are hoping to add two planters, new concrete trash receptacles, and a new bench to the new courtyard. Zimmerman moved to approve the Doty Concrete quote for \$6,061. Seconded by Dahlberg. Passed via roll call; 5-0 with one abstention.
- H. Approve Associated Electric Quote for Electrical Pole in Remote Parking Lot: The library will replace the pole. Meserole moved to approve the Associated Electric Quote for \$6,100. Seconded by Dahlberg. Motion passed via roll call; 6-0.
- I. Discuss Sorter: Racine gave an update on issues with the library's sorter.

FINANCE

- A. Approve April 2025 Monthly Bills: Meserole moved to approve April 2025 monthly bills. Seconded by Dahlberg. Motion passed via roll call; 6-0.
- B. Review Financial Reports: Reviewed. Property taxes are beginning to come in.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

Zimmerman moved to adjourn. Seconded by Meserole. Motion passed. Meeting adjourned at 8:12 p.m.