

MINUTES
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
DEKALB PUBLIC LIBRARY
BILDER FAMILY MEETING ROOM
WEDNESDAY, JANUARY 8, 2025, 6:30 P.M.

BOARD MEMBERS PRESENT: Deborah Booth, Rebecca Hunt, Kelli Meserole, Jennifer Salmon, Gary Vander Meer, Betsy Zimmerman

BOARD MEMBERS ABSENT: Bill Cummings, Andrea Dahlberg, India Washington

LIBRARY STAFF PRESENT: Emily Faulkner, Samantha Hathaway

GUESTS PRESENT: None

CALL TO ORDER

The meeting was called to order by Hunt at 6:30 p.m.

ADDITIONS/CHANGES TO AGENDA

Remove Closed Session Action Item D. Remove Closed Session: Director 2025 Salary.

PUBLIC COMMENTS

None

COMMUNICATIONS

None

ANNOUNCEMENTS

None

MINUTES

- A. Approve November 19, 2024 Special Meeting Minutes: Vander Meer moved to approve the November 19, 2024 Special Meeting Minutes. Seconded by Zimmerman. Motion passed with 1 abstention.
- B. Approve December 11, 2024 Board Meeting Minutes: Meserole moved to approve the December 11, 2024 Board Meeting Minutes. Seconded by Vander Meer. Motion passed with 2 abstentions.

REPORTS

- A. Director's Report – December: Reviewed. Faulkner briefed the Board on the transformer in the alley that exploded. Repairs are underway.

DISCUSSION/ACTION ITEMS

- A. Board Office Elections – Vice President: Vander Meer moved that Salmon remain the Vice President for 2025. Seconded by Meserole. Motion passed.
- B. Review Trustee Facts File – Chapter 1: Reviewed.
- C. Review Standards for Libraries – Chapter 1: Reviewed. Faulkner noted that we have 11 MLIS Librarians on staff.
- D. Approve Amendment to Employee Pay Scale: Meserole moved to approve the amended employee pay scale. Seconded by Zimmerman. Motion passed.
- E. Approve Amendment to Organizational Chart: A position is being added to Facilities department. Zimmerman moved to approve the amended Organizational Chart. Seconded by Salmon. Motion passed.

- F. Discuss Patron Requests and Strategic Planning: The Board discussed the possibility of posting the monthly Board packet to the website and holding future Board meetings in the Yusunas Meeting Room where they can be live streamed. They decided not to do either of these things at this time, as they are not legally required to do so.

CLOSED SESSION: CLOSED SESSION MEETING MINUTES REVIEW

- A. Vote to go into Closed Session for the Review of Closed Meeting Minutes as permitted under Illinois Law 5 ILCS 120/2(c)(21): The Board decided not to go into Closed Session for this purpose.

ACTION ITEM: CLOSED SESSION MEETING MINUTES

- A. Approval of Continued Confidentiality of Closed Session Minutes Pertaining to Discussion of Personnel Issues as permitted under Illinois Law ILCS 120/2(c)(1): Meserole moved to approve the Continued Confidentiality of Closed Session Minutes Pertaining to Discussion of Personnel Issues as permitted under Illinois Law ILCS 120/2(c)(1). Seconded by Zimmerman. Motion passed.
- B. Approval of Release of Closed Session Minutes Pertaining to Discussion of Other Topics: None
- C. Approve August 14, 2024 Closed Session Meeting Minutes: Vander Meer moved to approve the August 14, 2024 Closed Session Meeting minutes with a change to the time the meeting was held. Seconded by Meserole. Motion passed.
- D. Approval of Destruction of Closed Session Audio Recordings from July 2022-June 2023: Vander Meer moved to approve the destruction of Closed Session Audio Recordings from July 2022-June 2023. Seconded by Meserole. Motion passed.

CLOSED SESSION: DIRECTOR 2025 Salary

- A. Vote to go into Closed Session for the Discussion of Topics as permitted under Illinois Law 5 ILCS 120/2(c)(1): The Board decided not to go into Closed Session for this purpose.

FINANCE

- A. Approve Director's 2025 Salary: Salmon moved to approve the Director's 2025 Salary of \$149,516.00 retroactive to the last pay period. Seconded by Meserole. Motion passed via roll call; 6-0.
- B. Approve Payment to LIRA for Building Insurance: Vander Meer moved to approve the payment to LIRA for Building Insurance. Seconded by Meserole. Motion passed via roll call; 6-0.
- C. Approve Nonjudicial Settlement Agreement of Wenner Trust: Meserole moved to approve Nonjudicial Settlement Agreement of Wenner Trust. Seconded by Zimmerman. Motion passed via roll call; 6-0.
- D. Approve December 2024 Monthly Bills: Zimmerman moved to approve the December 2024 Monthly Bills. Seconded by Salmon. Motion passed via roll call; 6-0.
- E. Review Financial Reports: Reviewed. Meserole asked about the janitorial supplies that were broken out as a different line item in this report.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

Vander Meer moved to adjourn. Seconded by Meserole. The meeting adjourned at 7:27 p.m.