

MINUTES
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
DEKALB PUBLIC LIBRARY
BILDER FAMILY MEETING ROOM
WEDNESDAY, DECEMBER 11, 2024
6:30 P.M.

BOARD MEMBERS PRESENT: Bill Cummings, Andrea Dahlberg, Rebecca Hunt, Kelli Meserole, Gary Vander Meer

BOARD MEMBERS ABSENT: Deborah Booth, Jennifer Salmon, India Washington, Betsy Zimmerman

LIBRARY STAFF PRESENT: Emily Faulkner, Chelsea Racine

GUESTS PRESENT: NONE

CALL TO ORDER

The meeting was called to order by Hunt at 6:32 p.m.

ADDITIONS/CHANGES TO AGENDA

- A. Add a letter from Frank Adams to communications.
- B. Postpone Discussion/Action Item A.
- C. Postpone Finance item A.
- D. Change Finance item B to say 'November' rather than 'October' Monthly Bills.

PUBLIC COMMENTS

- A. Sid Kincaid suggested that the Library Board Meetings be held in the Yusunas Meeting Room and recorded and uploaded to YouTube.

COMMUNICATIONS

- A. Charvat email
- B. Letter from Frank Adams

ANNOUNCEMENTS

NONE

MINUTES

- A. Approve November 13, 2024 Board Meeting Minutes: Vander Meer motioned to approve the November 13, 2024 Board Meeting Minutes. Dahlberg seconded. Motion passed 5-0.

REPORTS

- A. Director's Report—November: Reviewed.

DISCUSSION/ACTION ITEMS

- A. Review Trustee Facts File – Chapter 12-14: Reviewed. Board Members discussed the possibility of Spring Trainee Training.

- B. Review Standards for Libraries –Chapter 12-14: Reviewed.
- C. Approve IGA for Fourth Street Corridor: Motion passed via roll call: 5-0.
- D. Approve JACE Replacement: Vander Meer motioned to approve the JACE Replacement. Meserole seconded the motion. Motion passed via roll call: 5-0.

CLOSED SESSION

- A. Vote to go into Closed Session for the Discussion of Topics as permitted under Illinois Law 5 ILCS 120/2(c)(1): Vander Meer motioned to go into closed session. Meserole seconded. Motion passed 5-0.
- B. Return to Open Session
- C. Report from Closed session: Board members discussed the Director’s performance over the past year and identified goals for the following year. The Board was unanimous in their praise of the Director’s performance. A letter will be sent to the Director with their comments and goals.

FINANCE

- A. Approve November 2024 Monthly Bills: Vander Meer motioned to approve the November 2024 monthly bills. Cummings seconded the motion. Motion passed via roll call; 5-0.
- B. Review Financial Reports: Reviewed. Reports reflect increased end-of-year ordering. The Board reviewed the process of collecting fines from patrons who accumulated these fines at other libraries. The high programming budget was noted, but does not yet reflect the amount covered by grants and the Friends of the Library.

OLD BUSINESS

- A. Reschedule Building Walk-Through Meeting: The Board will reschedule the walkthrough for a warmer month when exterior details can be better examined.

NEW BUSINESS

- A. Vander Meer inquired about changes to the Board Meeting schedule for 2025. The Board agreed with keeping the existing schedule.
- B. Meserole suggested adding the question of moving and recording the Board Meetings to the agenda for the January Board Meeting.

ADJOURNMENT

Cummings moved to adjourn. Seconded by Meserole. Motion passed 5-0. The meeting adjourned at 7:58 p.m.