

MINUTES  
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES  
DEKALB PUBLIC LIBRARY  
BILDER FAMILY MEETING ROOM  
WEDNESDAY, OCTOBER 9, 2024  
6:30 P.M.

BOARD MEMBERS PRESENT: Deborah Booth, Bill Cummings, Rebecca Hunt, Kelli Meserole, Jennifer Salmon, Gary Vander Meer, India Washington, Betsy Zimmerman

BOARD MEMBERS ABSENT: Andrea Dahlberg

LIBRARY STAFF PRESENT: Emily Faulkner, Chelsea Racine

GUESTS PRESENT: None

CALL TO ORDER

The meeting was called to order by Hunt at 6:31 p.m.

ADDITIONS/CHANGES TO AGENDA

- A. Remove item B under Finance – Approve CTI Contract

PUBLIC COMMENTS

None

COMMUNICATIONS

None

ANNOUNCEMENTS

- A. Board Officer Elections moved to November: Faulkner noted there is no word yet on Board Member reappointments.
- B. Director Review Information: Faulkner reviewed the timeline and has sent relevant documents to the Board. The blank review form will be sent soon.

MINUTES

- A. Approve September 11, 2024 Board Meeting Minutes: Vander Meer motioned to approve. Seconded by Cummings. Motion carried.

REPORTS

- A. Director's Report – September: Reviewed. Sorter repairs, electrical work, and the City's installation of a new outlet in the Yusunas Meeting Room are ongoing. The '8 Countries in 1 Day' event was a success, as was the recent staff training day. The Menta coffee booth has begun on Tuesdays and Wednesdays in the Main Lobby.

DISCUSSION/ACTION ITEMS

- A. Review Trustee Facts File – Chapter 10: Reviewed.
- B. Review Standards for Libraries – Chapter 10: Reviewed. Library programs are varied and well-received. The Board discussed how programs can better reach patrons who cannot physically attend the library.

- C. Strategic Plan Update: More than half of the goals have been met, and others are planned or in progress. Faulkner discussed an upcoming décor refresh, expanding the Library of Things, and partnering with Safe Passage and/of the FSA for social work inside the library. Zimmerman and Faulkner discussed the possibility of bringing middle school tutors to the youth Department.

#### FINANCE

- A. Approve Biblioteca Contract: Vander Meer motioned to approve. Meserole seconded. Motion carried via roll call 8-0.
- B. Approve 2025 Payscale: Meserole motioned to approve. Washington seconded. Motion carried via roll call 8-0.
- C. Approve FY 2025 Levy and Budget: Faulkner reviewed four budget options. Meserole motioned to approve a budget of \$4,566,452. Zimmerman seconded. Motion carried via roll call 8-0.
- D. Approve September 2024 Monthly Bills: Cummings motioned to approve. Meserole seconded. Motion carried via roll call 8-0.
- E. Review Financials: Reviewed.

#### OLD BUSINESS

- A. Building Walkthrough in November: Faulkner and the Board set the walkthrough for 6:00 p.m. on Wednesday, November 13, prior to the next Board Meeting.
- B. Dolly Parton's Imagination Library: Faulkner is exploring funding sources and working with the Friends of the Library as the representing 501(c)(3) for the partnership with the Imagination Library. The Board supported going forward with the partnership, and discussed the possibility of using programming funds to fill any gaps in funding for the first two years.

#### NEW BUSINESS

None

#### ADJOURNMENT

Meserole moved to adjourn. Seconded by Washington. Motion carried. Meeting adjourned at 8:16 p.m.