

MINUTES - DRAFT
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
DEKALB PUBLIC LIBRARY
BILDER FAMILY MEETING ROOM
WEDNESDAY, SEPTEMBER 11, 2024
6:30 P.M.

BOARD MEMBERS PRESENT: Deborah Booth, Bill Cummings, Andrea Dahlberg, Jennifer Salmon, Gary Vander Meer, Betsey Zimmerman

BOARD MEMBERS ABSENT: Rebecca Hunt, Kelli Meserole, India Washington

LIBRARY STAFF PRESENT: Emily Faulkner, Samantha Hathaway

GUESTS PRESENT: Alderman Greg Perkins

CALL TO ORDER

The meeting was called to order by Salmon at 6:30 p.m.

ADDITIONS/CHANGES TO AGENDA

Remove Discussion/Action Item F.

PUBLIC COMMENTS

Alderman Perkins introduced himself to the Board.

COMMUNICATIONS

None

ANNOUNCEMENTS

- A. Board Officer Elections moved to October

MINUTES

- A. Approve August 14, 2024 Board Meeting Minutes: The AI Policy will be discussed at the October Board meeting. Vander Meer moved to approve the August 14, 2024 Board Meeting Minutes as distributed. Seconded by Cummings. Motion passed.

REPORTS

- A. Director's Report – August: Reviewed. Work continues on the automatic sorter. Beanstack is purchased mainly for use during Summer Reading. Youth Services staff built a minigolf course from scratch for library programs.

DISCUSSION/ACTION ITEMS

- A. Review Trustee Facts File – Chapter 9: Reviewed. The library has a capital replacement timeline. We are currently refurbishing the furniture.
- B. Review Standards for Libraries – Chapter 9: Reviewed.
- C. Approve 2025 Nonresident Fee Structure: Vander Meer moved to approve the general mathematical formula as the 2025 Nonresident Fee Structure. Seconded by Dahlberg. Motion passed.
- D. Approve 2025 Closed Dates: Zimmerman moved to approve the 2025 Closed Dates. Seconded by Vander Meer. Motion passed.

- E. Approve MOU with Menta: Menta Academy will begin hosting a coffee cart staffed by Menta students in the library's main lobby on certain mornings. The Health Department has signed off on this arrangement. Menta will be carrying additional insurance. Faulkner will draft a policy on similar arrangements. Vander Meer moved to approve the MOU with Menta. Seconded by Cummings. Motion passed.

FINANCE

- A. Discuss Proposed TIF District: The Board is in favor of the proposed TIF District.
- B. Discuss FY 2025 Budget: The Board does not need to submit a final budget to the City yet. The current proposed budget reflects preliminary EAV numbers and reduces the library's tax rate. Capital needs are included in the budget, but no extra money for reserves is included. Building insurance, including cyber security, has increased exponentially.
- C. Approve August 2024 Monthly Bills: Vander Meer moved to approve the August 2024 Monthly Bills Seconded by Cummings. Motion passed via roll call; 6-0.
- D. Review Financials: Reviewed. Endowments have increased due to interest.

OLD BUSINESS

- A. Quiet Room Changes: Faulkner outlined a hybrid model for the Quiet Room that includes both quiet hours and programming space/reservable space for outside entities.

NEW BUSINESS

None

ADJOURNMENT

Booth moved to adjourn. Seconded by Zimmerman. Motion passed. Meeting adjourned at 7:35 p.m.