

MINUTES
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
DEKALB PUBLIC LIBRARY
BILDER FAMILY MEETING ROOM
WEDNESDAY, AUGUST 14, 2024
6:30 P.M.

BOARD MEMBERS PRESENT: Deborah Booth, Bill Cummings, Andrea Dahlberg, Rebecca Hunt, Kelli Meserole, Jennifer Salmon, Gary Vander Meer, India Washington, Betsy Zimmerman

BOARD MEMBERS ABSENT:

LIBRARY STAFF PRESENT: Emily Faulkner, Samantha Hathaway

GUESTS PRESENT: None

CALL TO ORDER

The meeting was called to order by Hunt at 6:31 p.m.

ADDITIONS/CHANGES TO AGENDA

Items B and C were added under Communications. Item C was removed under Discussion/Action.

PUBLIC COMMENTS

None

COMMUNICATIONS

- A. Per Capita Award Letter
- B. OMA Letter from the Attorney General: The library was found to have done nothing wrong after listing Closed Session on their agenda, but not going into Closed Session at the meeting in question.
- C. Notice of Public Forum from the City of DeKalb pertaining to a new TIF District: Faulkner gave an overview of TIF Districts work and what they mean for the library.

ANNOUNCEMENTS

- A. Board Office Elections in September

MINUTES

- A. Approve July 10, 2024 Board Meeting Minutes: Cummings moved to approve the July 10, 2024 Board Meeting Minutes. Seconded by Meserole. Motion passed.

REPORTS

- A. Director's Report—July: Reviewed. The library now has a stage to use for after-hours performances. Vander Meer and Faulkner gave a report from the annual tax summit that they attended. Faulkner explained when EAV estimates generally come out and gave an overview of Dolly Parton's Imagination Library initiative.

DISCUSSION/ACTION ITEMS

- A. Review Trustee Facts File – Chapter 8: Reviewed.
- B. Review Standards for Libraries – Chapter 8: Reviewed.
- C. Approve Artificial Intelligence Policy: Faulkner outlined the policy and the reason why it is necessary. However, the policy is still under legal review so the item has been tabled until the next meeting.

- D. Approve Barracuda Firewall Contract: Zimmerman moved to approve the Barracuda Firewall contract. Seconded by Vander Meer. Motion passed via roll call; 8-0 with Meserole abstaining.
- E. Consider Changes to Quiet Room: Faulkner noted that many patrons use this room as a group study room and suggested the idea of converting it into a reservable meeting room and programming space, while re-envisioning the layout and furniture. The Board suggested a hybrid option of a Quiet Room during certain hours and a programming space at other times. Faulkner will work further on options for this room.

FINANCE

- A. Review Capital Needs Plan: Reviewed. Faulkner detailed a timeline for specific needs, focusing mainly on improvements scheduled for 2025.
- B. Approve Transfer of \$55,000 to Reserves: Meserole moved to approve the transfer of \$55,000 to Reserves. Seconded by Zimmerman. Motion passed via roll call; 9-0.
- C. Approve July 2024 Monthly Bills: Meserole moved to approve the July 2024 Monthly Bills. Seconded by Washington. Motion passed via roll call; 9-0.
- D. Review Financials: Reviewed. Faulkner explained the current TIF surplus funds.

CLOSED SESSION

- A. Vote to go into Closed Session for the Review of Closed Meeting Minutes as permitted under Illinois Law 5 ILCS 120/2.06(d): Salmon moved to go into Closed Session. Seconded by Zimmerman. Motion passed via roll call; 9-0.

REPORT FROM CLOSED SESSION

- A. Approve Release or Retention of Closed Meeting Minutes: Zimmerman moved to retain Closed Meeting Minutes. Seconded by Washington. Motion passed.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

Zimmerman moved to adjourn. Seconded by Vander Meer. Motion passed. Meeting adjourned at 7:56 p.m.