

MINUTES  
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES  
DEKALB PUBLIC LIBRARY  
BILDER FAMILY MEETING ROOM  
WEDNESDAY, JANUARY 10, 2024  
7:00 P.M.

BOARD MEMBERS PRESENT: Bill Cummings, Andrea Dahlberg, Rebecca Hunt, Kelli Meserole, Jennifer Salmon, Gary Vander Meer, India Washington, Betsy Zimmerman

BOARD MEMBERS ABSENT:

LIBRARY STAFF PRESENT: Emily Faulkner, Samantha Hathaway

GUESTS PRESENT: Mayor Cohen Barnes

#### CALL TO ORDER

The meeting was called to order by Hunt at 7:05 p.m.

#### ADDITIONS/CHANGES TO AGENDA

None

#### PUBLIC COMMENTS

Mayor Cohen Barnes commended the Board and Director Faulkner on the library's tax levy. He noted that new businesses will continue to decrease the tax burden on DeKalb homeowners.

#### COMMUNICATIONS

- A. Estate of Ronald J. Smith

#### ANNOUNCEMENTS

- A. All per capita grant requirements have been completed.
- B. Trustee Susan Richter has resigned from library Board.

#### MINUTES

- A. Approve December 13, 2023 Board Meeting Minutes: Zimmerman moved to approve the December 13, 2023 minutes. Seconded by Dahlberg. Motion passed.

#### REPORTS

- A. Director's Report: Reviewed. Faulkner noted that we are receiving quotes on fixing the damaged outdoor lights.
- B. Marketing Presentation – Samantha Hathaway: Hathaway presented on the Public Relations department's marketing avenues.

#### DISCUSSION/ACTION ITEMS

- A. Approve Change of Regular Board Meeting Time: The Board discussed what time would work best. Meserole moved to move the Board meetings to 6:30 p.m. on Wednesdays. Seconded by Zimmerman. Motion passed.
- B. Approve Public Library Association Conference Attendance and Costs: Faulkner listed library conferences in 2024 that staff have asked to attend. ALA is in San Diego in 2024, and therefore too expensive to send staff for this year. A brief discussion was had about trustees' attendance at conferences, and other professional development opportunities for staff. Vander Meer moved to approve the conference costs as submitted. Seconded by Washington. Motion passed via roll: 8-0.

## CLOSED SESSION

- A. Vote to go into Closed Session for the Review of Closed Meeting Minutes as permitted under Illinois Law 5 ILCS 120/2(c)(21): Vander Meer moved to go into Closed Session for the Review of Closed Meeting Minutes as permitted under Illinois Law 5 ILCS 120/2(c)(21). Seconded by Meserole. Motion passed.
- B. Return to Open Session: The Board returned to Open Session at 8:35 p.m.
- C. Report from Closed Session: The Board reviewed Closed Session meeting minutes and the destruction of Closed Session audio recordings.
- D. Approval of Closed Session Minutes: November 8, 2023: Meserole moved to approve Closed Session Minutes of November 8, 2023. Seconded by Cummings. Motion passed.
- E. Approval of Continued Confidentiality of Closed Session Minutes Pertaining to Discussion of Personnel Issues as permitted under Illinois Law 5 ILCS 120/2(c)(1): Washington moved to approve Continued Confidentiality of Closed Session Minutes Pertaining to Discussion of Personnel Issues as permitted under Illinois Law 5 ILCS 120/2(c)(1). Seconded by Salmon. Motion passed.
- F. Approval of Release of Closed Session Minutes Pertaining to Discussion of Other Topics: Not applicable.
- G. Approval of Destruction of Closed Session Audio Recordings from July 2021 – June 2022: Cummings moved to approve the destruction of Closed Session Audio Recordings from July 2021 – June 2022. Seconded by Meserole. Motion passed.

## FINANCE

- A. Approve Investment of Smith Bequest: Vander Meer moved to approve the investment of Smith Bequest. Seconded by Washington. Motion passed via roll call; 8-0.
- B. Approve December 2023 Monthly Bills: Meserole moved to approve the December 2023 Monthly Bills. Seconded by Dahlberg. Motion passed via roll call; 8-0.
- C. Review Financials: Reviewed. Faulkner outlined the library's investments.

## OLD BUSINESS

None

## NEW BUSINESS

Faulkner asked the Board members to bring her suggestions for new Board members if they have any.

## ADJOURNMENT

Zimmerman moved to adjourn. Seconded by Washington. Motion passed. Meeting adjourned at 8:50 p.m.