

MINUTES
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
DEKALB PUBLIC LIBRARY
BILDER FAMILY MEETING ROOM
WEDNESDAY, APRIL 12, 2023
7:00 P.M.

BOARD MEMBERS PRESENT: Marilyn Cleland, Bill Garver, Rebecca Hunt, Kelli Meserole, Leslie Metz, Susan Richter, Jennifer Salmon, India Washington, Gary Vander Meer

BOARD MEMBERS ABSENT: None

LIBRARY STAFF PRESENT: Emily Faulkner, Chelsea Racine

GUESTS PRESENT: None

CALL TO ORDER:

The meeting was called to order by Hunt at 7:00 p.m.

ADDITIONS/CHANGES TO AGENDA

Addition to announcements – PUG Day information

PUBLIC COMMENTS

None

COMMUNICATIONS

None

ANNOUNCEMENTS

- A. PUG Day will be September 29th, 2023, in person. Yearly meetings will alternate between virtual and in-person attendance.
- B. Story Walk Unveiling will be May 31st, 2023, at 10:00 a.m. in Garden of Eden Park.
- C. 2023 upcoming After-hours Concerts include NIU Suzuki Strings, Apollo Strings Quartet, Pangelic Duo, Jazz in Progress, and Hits of the Ragtime Era.

APPROVAL OF MINUTES

- A. February 8, 2023 Board Meeting minutes and February 22, 2023 Special Board Meeting minutes: Garver moved to approve the February 8, 2023 Board Meeting minutes and February 22, 2023 Special Board Meeting minutes as distributed. Seconded by Vander Meer. Motion carried.

REPORTS

- A. Faulkner reviewed March and April Director's Reports.
- B. Public Services Policy Change – Display Case reservation policy has been added.

DISCUSSION/ACTION ITEMS

- A. Review Trustee Facts File – Chapters 3 and 4: Reviewed.
- B. Review Standards for Libraries – Chapters 3 and 4: Reviewed.
- C. Approve Library Director Evaluation Policy: Washington moved to approve the Library Director Evaluation Policy. Seconded by Meserole. Motion carried.
- D. Review Library Director Evaluation Timeline and Documents: Reviewed.
- E. Approve IGA for Mural with City of DeKalb: Vander Meer moved to approve. Seconded by Richter. Motion carried.

FINANCE

- A. Approve Monthly February 2023 Bills: Vander Meer moved to approve February 2023 Bills. Seconded by Richter. Motion passed via role call; 9-0.
- B. Approve monthly March 2023 Bills: Richter moved to approve March 2023 Bills. Seconded by Vander Meer. Motion passed via role call; 9-0.

- C. Review Financials: Reviewed. Faulkner explained a line item related to late fees within the consortium, and reviewed the new format for financial statements going forward.

OLD BUSINESS

- A. Check-in on the capital project; Ryan Racine had it in-progress as of last meeting.

NEW BUSINESS

None

ADJOURNMENT

Richter moved to adjourn. Seconded by Washington. Motion carried. Meeting adjourned at 8:36 p.m.