

## **July 12, 2021 - Minutes for Friends of DeKalb Public Library**

**Members Present:** Colin Booth, Deborah Booth, Sue Doubler, Donna Gable, Alice Hall, Janis Kirts

**Staff and Member:** Samantha Hathaway, Theresa Winterbauer

The meeting was called to order by President Alice Hall at 5:00. The minutes of the June meeting were accepted as presented.

### **Treasurer's Report for June 2021**

Donna handled the 990 form herself, which means there will not be a charge for legal fees for this service. Donna has paid the fees charged by the Secretary of State and Illinois Attorney General. Treasurer's report was accepted as presented.

**Old Business**

**Book Sale** - First post-pandemic sale is October 22-24.

**Dorothy Thorsen's memorial** - Dorothy's daughter Jill Olson recommended that the money contributed should be used to buy historical fiction and mysteries with women as strong characters. The Friends have \$100 budgeted for memorials and received \$75 donated by individuals in honor of Dorothy. Deb moved that we

2021		JUNE	YEAR TO DATE	2021 BUDGET	COMMENTS
Beginning Balance		13,003.92		14,323.26	
INCOME					
Dues		35	1,389.48	1,100.00	
Donations		6,341.63	6,673.80	4,000.00	Give DeKalb County donations
Book Sales		25.07	343.24	5,000.00	book shelves cash
TOTAL INCOME		6,401.70	8,406.41		
		19,425.62			
EXPENSES					
Legal Fees				800.00	
Adult/All Ages programming		450	1,474.85	2,000.00	Programs - \$300 Hitchcock \$150 Women of WWII
Teen Programming			361.2	2,000.00	
Youth Programming			1,838.00	8,000.00	
Book Sale				250.00	
Dues & Fees			100	200.00	
Equipment				650.00	
Supplies/Postage				150.00	
Advertising/Printing				250.00	
Memorials/Gifts				100.00	
Membership Recruitment				350.00	

use \$175 for Dorothy's memorial, Sue seconded. Motion passed. Donna will speak with Jill about whether she wants to have input into the choice of books.

Theresa moved that Dorothy should be acknowledged on programs Friends sponsor during the year; Janis seconded the motion, which passed.

### **New Business**

**Purchase of boxes** - Colin said the supply of boxes to pack donated books is running low. We bought 200 last August from Uline; the cost was \$1.65 per box and they have to be purchased in bundles of 25. The total cost for 200 boxes with lids is \$383.05, which includes truck shipping cost of \$53.05.

Sue asked how many boxes Colin uses and he said about 20 boxes a week. Colin said that we will need about 100 boxes before the October sale.

Melanie Kozinski, Manager of Technical Services, agreed to save boxes that she would put into the Friends Room. Colin said that Carol Sturm had told him that she has copy paper boxes to bring to Friends Room. The decision to purchase new boxes was tabled for a future meeting.

**Sycamore Library Friends request** - Deb read a letter from Linda Holderman, president of the Friends of the Sycamore Library. She requested a meeting with a few of the DeKalb Friends before August 3. She requested that the meeting be at the DeKalb Library so the Sycamore group can see our Friends Room and sales rooms and discuss ideas. Sam said she thought it would be a good idea for the two Friends groups to work together. Sue suggested 2-3 from each group meet. Janis, Alice, Deb, Theresa volunteered to meet with representatives of the Sycamore Friends and agreed on some date/time options.

### **Funding Requests**

1) \$600 from Theresa Winterbauer for six months of Musical Mornings, a class for toddlers and families with Angie Carter. The class is offered twice a month for six months, \$60 per program. Sue moved that the money be approved, Colin seconded. Motion passed.

2) \$200 from Susan Garlisch for 10 easels @ \$19.99 apiece for an art program for teens to be taught by Jeff Foster, who owns Common Grounds and works in the Teen Room at the library now. Program to begin in September. Donna moved that the funding be approved, Janis seconded. Motion passed.

3) \$300 from Meg Santillan, who works in the public relations office, to pay for a jazz performance by the Daniel Bennett group for an after hours concert on November 12. The doors will open at 6 pm and the music will begin at 6:30 pm. The event is held in the main lobby, jazz group. Sam pointed out that the library has had as many as 300 people attend the after hours concerts in the past. Alice moved that the money be approved, Deb seconded. Motion passed.

The meeting was adjourned at 5:55 p.m.

---

### **Addendum**

#### **Notes from meeting with Friends of the Sycamore Library on July 19**

Attending were Alice Hall, Deborah Booth, Theresa Winterbauer Janis Kirts (DeKalb) and Linda Holderman, Herb Holderman, and Susan Lorence (Sycamore).

Linda said that the library has a new director who has only been there for only there 6 months. The group is working on connecting with the director and staff. Linda explained that the Friends group had disbanded a few years ago and only recently was restarted. The group is looking for ideas for programs that will attract new member and also for ideas for the Sycamore used book sales. The group had received funding from the Give DeKalb County fundraiser in May.

Linda asked for the dates of the book sales we have scheduled in 2021-22; she wants to avoid scheduling their sales at the same time. She mentioned she had met with the president of the Friends groups in Cherry Valley and Aurora, but they have a lot more resources than Sycamore. Deb suggested finding Friends groups from libraries in smaller towns (similar in size to Sycamore).

Ideas for DeKalb Friends:

To make our meetings more appealing: ask a staff person to attend to talk about what he/she does.

Staff appreciation day

We should reinstate the board rep who comes to Friends meetings and a Friends rep who attends Board meeting.

We discussed our February Love Your Library social event (should we schedule that for 2022?)

Tables - because we're using the Bilder Room, we will need more for the October sale. (Theresa mentioned that three tables had broken recently.) We should discuss this at our next meeting.

Deb wondered about having a Friends info/recruitment table at events like the recent animal show in Hopkins.