

MINUTES
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
DEKALB PUBLIC LIBRARY—REMOTE ACCESS
WEDNESDAY, MAY 12, 2021
7:00 P.M.

MEMBERS PRESENT: Gary Vander Meer, William Garver, Leslie Metz, Marilyn Cleland, Susan Richter, Joan Burger, Bequi Hunt

MEMBERS ABSENT: India Washington, Kelli Meserole

CALL TO ORDER

The meeting was called to order by Susan Richter at 7:01 p.m.

ADDITIONS/CHANGES TO AGENDA

None

PUBLIC COMMENTS

None

ANNOUNCEMENTS

None

COMMUNICATIONS

None

APPROVAL OF MINUTES

- A) April 14, 2021 Board Meeting Minutes: Metz moved to approve the minutes as distributed, seconded by Vander Meer. Motion approved by roll call; 5/0.

REPORTS

- A) Director's Report: The board reviewed and discussed the Director's Report including the virtual attendance numbers, and how passive attendance numbers are calculated. The blackout poetry take & make craft was also discussed.

DISCUSSION/ACTION ITEMS

- A) Review of Trustee Facts File – Chapter 5: Policy Making. Chapter was reviewed and discussed. Discussed how often policies are reviewed, and how they can be accessed.
- B) Review of Standards for Libraries –Chapter 5: Building Infrastructure. Chapter was reviewed and discussed. Discussed creating and having repair checklists.
- C) Approval of 2021-2 Payscale: Want to bring salaries up to median of libraries that are comparable to the DeKalb Public Library. These library numbers for the payscale were taken from HR Source and Emily worked through their process to see where the library should be at to get to 50th percentile of libraries that are similar to the DeKalb Public Library. Payscale presented was discussed, including which positions are full time or not. Cleland and Burger for the record are concerned because things have changed, and want earnings to match and for wages to be livable. Vander Meer moved to approve for next 2 years as submitted with understanding that if revenue increases can support it we can consider adjusting payscale mid-2022, seconded by Burger. Motion approved by roll call; 7/0.
- D) Approve Payment for DeKalb Advancement Technology Authority Fiber Internet Services: The library would usually get a rebate for this but the company that used to do this for the library was sold to another company. For this, we need to approve we will pay it, and then we will be reimbursed. Cleland moved to approve payment for DeKalb Advancement Technology Authority Fiber Internet Services for \$7,400.00, seconded by Garver. Motion approved by roll call; 7/0.

FINANCE

- A) Approve Monthly April 2021 Bills: The monthly April bills were reviewed and discussed. Burger moved to approve the Monthly April 2021 bills, seconded by Cleland. Motion approved by roll call; 7/0.
- B) Review Financials: Reviewed and discussed.

CLOSED SESSION TO DISCUSS TOPICS AS ALLOWED BY THE OPEN MEETINGS ACT

None

REPORT FROM CLOSED SESSION

None

OLD BUSINESS

- A) It looks like we will be moving into bridge phase very soon, so we will be sticking to June 1st opening date.
- B) Emily wants thoughts on adjusting hours on Fridays, to vote on in a future meeting.
- C) Discussed meeting in person for June meeting on the 16th

NEW BUSINESS

None

ADJOURNMENT

Garver moved to adjourn at 7:53 p.m., seconded by Metz. Motion approved by roll call; 7/0.