

POLICY REVIEW COMMITTEE OF THE BOARD OF TRUSTEES  
DEKALB PUBLIC LIBRARY  
TUESDAY, JANUARY 5, 2021  
5:00 P.M.

The Policy Review Committee of the Board of Trustees met on Tuesday, January 5, 2021 from 5:00 P.M. to 5:43 P.M., via Zoom online meeting.

MEMBERS PRESENT: Joan Burger, Marilyn Cleland, and India Washington

CALL TO ORDER

The meeting was called to order by Joan Burger at 5:00 P.M.

CHANGES TO AGENDA

- a. Remove e. Emergency Leave Policy from agenda

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

- a. Approve November 12, 2019 Minutes: Burger moved to approve the minutes as distributed, seconded by Washington. Motion approved by roll call; 3/0.

DISCUSSION/ACTION ITEMS

- a. Computer and Internet Use Policy Revision: Reviewed updates to the policy including the updated computer reservation system, and updated computer reservation allotment and warnings. Also added guidelines for using audio on the lab computers. Discussed the revisions and order of bullet points. Cleland moved to approve the Computer and Internet Use Policy revisions, seconded by Washington. Motion approved by roll call; 3/0.
- b. FOIA Compliance Policy Revision: No other revisions except to remove hours from the document since we aren't technically open. Burger moved to approve the FOIA Compliance Policy revisions, seconded by Washington. Motion approved by roll call; 3/0.
- c. Public Comment Policy Revision: No revisions were made to the policy. Cleland moved to approve the Public Comment Policy, seconded by Washington. Motion approved by roll call; 3/0.
- d. Video and Photography Policy Revision: Wrong revision was originally sent in email; resent. Discussed the taking of pictures at the library. Language was updated including where/when pictures could not be taken and about filming at the library. Discussed revisions made. Cleland moved to approve the Video and Photography Policy revisions, seconded by Washington. Motion approved by roll call vote; 3/0.
- e. ~~Emergency Leave Policy~~

ADJOURNMENT

Washington moved to adjourn at 5:43 P.M., seconded by Cleland. Motion approved by roll call vote; 3/0.