

MINUTES OF THE FINANCE COMMITTEE OF THE BOARD OF TRUSTEES

DEKALB PUBLIC LIBRARY

WEDNESDAY, MARCH 1, 2017

1:15 P.M.

PRESENT: Virginia Cassidy, Susan Richter

ABSENT: Janis Kirts

ALSO PRESENT: Emily Faulkner

Meeting called to order at 1:15 p.m.

Approval of January 6, 2017 Committee Minutes.

Richter moved and seconded by Cassidy to approve. Minutes approved.

Discussion of Proposed Organizational Chart

Emily Faulkner presented the new organization chart to the committee. Discussion followed. There are more positions listed as the library is moving towards a mid-size library. The main difference also is that the job titles are listed not the names of particular staff. Main changes would be that the tech desk and technical service manager are moved under different Heads of departments. The committee was satisfied with the chart and it will be brought to the full Board for approval. When hiring background checks need to be completed.

Discussion of Proposed Pay Scale

Emily Faulkner presented a pay scale that she put together after consulting the Management Association and viewing the IPLAR. Discussion followed. There is also still a need to hire more staff. The pay scale will be presented to the full Board for approval.

Public comments: None

Adjournment: Meeting adjourned at 3:40 p.m.

Respectfully submitted as is:

Patricia Adamkiewicz

Deputy Administrator