

Fiscal Year ending June 30, 2015 for DeKalb Public Library

Dear Mayor and City Council of the City of DeKalb;

Annual Report to the Corporate Authorities

(75 ILCS 5/4-10) (from Ch. 81, par. 4-10)

Sec. 4-10. Within 60 days after the expiration of each fiscal year of the city, incorporated town, village or township, the board of trustees shall make a report of the condition of their trust on the last day of the fiscal year, to the city council, board of trustees or board of town trustees, as the case may be. This report shall be made in writing and shall be verified under oath by the secretary, or some other responsible officer of the board of trustees. It shall contain (1) an itemized statement of the various sums of money received from the library fund and from other sources; (2) an itemized statement of the objects and purposes for which those sums of money have been expended; (3) a statement of the number of books and periodicals available for use, and the number and character thereof circulated; (4) a statement of the real and personal property acquired by legacy, purchase, gift or otherwise; (5) a statement of the character of any extensions of library service which have been undertaken; (6) a statement of the financial requirements of the library for the ensuing fiscal year for inclusion in the appropriation of the corporate authority, and of the amount of money which, in the judgment of the board of library trustees, it will be necessary to levy for library purposes in the next annual tax levy ordinance; (7) a statement as to the amount of accumulations and the reasons therefor; (8) a statement as to any outstanding liabilities including those for bonds still outstanding or amounts due for judgments, settlements, liability insurance, or for amounts due under a certificate of the board; (9) any other statistics, information and suggestions that may be of interest. A report shall also be filed, at the same time, with the Illinois State Library. The board of trustees in a township shall also submit its appropriation and levy determinations to the Board of Township Trustees as provided in "The Illinois Municipal Budget Law", as amended.

(Source: P.A. 97-101, eff. 1-1-12.)

DeKalb Public Library

- **Itemized statement of the various sums of money received from the library fund and from other sources:**
Total: \$14,592,095.56
 - a. See Attachment 1
- **Itemized statement of the objects and purposes for which those sums of money have been expended: Total Dispersed: \$10,478,026.30**
 - a. See Attachment 2
- **Statement of the number of books and periodicals available for use and the number and character thereof circulated:**

a. Fiscal Year Circulation Report
July 1st 2014 – June 30th 2015

	2014-2015
Checkouts:	
1. Charges, renewals, in-house.	316,813 (10% decrease from last year)
2. Reference	326
3. Research	7,227 (7% decrease from last year)
4. Periodicals	548 (20% increase from last year)
5. Interlibrary Loan Net Lend: 30,034 Net Received: 29,704	59,738 (6% decrease from last year)
6. One Click Digital	522 (27% decrease from last year)
7. E-Books	15,652 (21% increase from last year)
Total:	400,500 (8% decrease from last year)

- **Statement of the real and personal property acquired by legacy, purchase, gift or otherwise:**
 - a.

Real and Personal Property 2015

Real property

Expansion

Personal Property

\$2.1 million contributions to the continuing capital campaign

- **Statement of the character of any extensions of library service which have been undertaken:**
 - a.

Inside the Library

Early Childhood Literacy Activities

Book Babies continuing

Outside the Library

Farmer's Market

Continuing

Storytelling

Thrive Market new

Camp Power continuing

Coffee Shops continuing

Partnership with City of DeKalb/NIU

Channel 14 new programming

NIU

Foreign Student Orientation continuing

Parent Orientation Bus Tours new

STEAM Activities continuing

Strategic Planning City of DeKalb

new

Philanthropy Center Partnership with DCNP continuing

Dist. #428 Partnership

Book Clubs expanding

School Visits continuing

Kishwaukee College Partnership

Joint Programming continuing

- **Statement of the financial requirements of the library for the ensuing fiscal year for inclusion in the appropriation of the corporate authority and of the amount of money which in the judgement of the board of library trustees, it will be necessary to levy for library purpose sin the next annual tax levy ordinance.**
 - a. **Anticipated Levy remains the same. \$1,792,669.13**
- **Statement as to the amount of accumulations and the reasons therefore**

- a. The Library has received bequests totaling \$220,865.36. The principal of these bequests has been preserved and the interest is used for the purchase of library materials.
- b. The DeKalb County Community Foundation holds a fund for the Library of \$76,247.78. The principal has been preserved and the interest is used for the purchase of library materials.
- c. A construction fund has been established with State of Illinois bond funds, City of DeKalb bond funds, City of DeKalb TIF funds for the purposes of constructing an addition to the existing Library. Anticipated completion of the addition is December 2015 and anticipated completion of the rehabilitation of the Haish Library building to be finished August 2016.
- d. A Philanthropy Fund has been established for debt servicing. That fund is current at \$2.1 million with legally binding pledges.
- e. A Library Special Reserve Fund has been previously established. The present total of the fund is \$400.00. The uses of the Fund are restricted by statute to non-operational purposes.
- f. A TIF Surplus fund has been established for the debt servicing. That fund is \$8,789.21.
- g. A non-property tax surplus has been established for surpluses resulting at the end of the fiscal year. There is currently \$1,425.85. The uses of the fund are not restricted.

- **A statement as to any outstanding liabilities**

- a. **Land Purchase**

Summary Statement:

Land Purchase: nine equal payments to be paid with TIF surplus funds designated for the library. Four payments have been made thus far.

LAND PAYMENTS MADE TO CASTLE BANK	
LOAN AMOUNT: \$1,000,000 DATE ISSUED 6-16-11	
PAYMENT SCHEDULE	PAYMENT DATE
2012 111,111.11	7/1/2012
2013 111,111.11	6/24/2013
2014 111,111.11	7/1/2014
2015 111,111.11	7/1/2015

b. **Municipal Bond Repayment Schedule:**

Bond Repayment

2013B G.O. Bond, 6/18/2013

01/01/16	270,000.00	109,062.50	379,062.50
07/01/16	0.00	105,012.50	105,012.50
01/01/17	280,000.00	105,012.50	385,012.50
07/01/17	0.00	100,812.50	100,812.50
01/01/18	285,000.00	100,812.50	385,812.50
07/01/18	0.00	96,537.50	96,537.50
01/01/19	295,000.00	96,537.50	391,537.50
07/01/19	0.00	92,112.50	92,112.50
01/01/20	305,000.00	92,112.50	397,112.50
07/01/20	0.00	87,537.50	87,537.50
01/01/21	315,000.00	87,537.50	402,537.50
07/01/21	0.00	82,812.50	82,812.50
01/01/22	325,000.00	82,812.50	407,812.50
07/01/22	0.00	77,937.50	77,937.50
01/01/23	335,000.00	77,937.50	412,937.50
07/01/23	0.00	72,912.50	72,912.50
01/01/24	345,000.00	72,912.50	417,912.50
07/01/24	0.00	67,737.50	67,737.50
01/01/25	355,000.00	67,737.50	422,737.50
07/01/25	0.00	62,412.50	62,412.50
01/01/26	365,000.00	62,412.50	427,412.50
07/01/26	0.00	56,481.25	56,481.25
01/01/27	375,000.00	56,481.25	431,481.25
07/01/27	0.00	49,918.75	49,918.75
01/01/28	390,000.00	49,918.75	439,918.75
07/01/28	0.00	43,093.75	43,093.75
01/01/29	405,000.00	43,093.75	448,093.75
07/01/29	0.00	35,500.00	35,500.00
01/01/30	420,000.00	35,500.00	455,500.00
07/01/30	0.00	27,100.00	27,100.00
01/01/31	435,000.00	27,100.00	462,100.00
07/01/31	0.00	18,400.00	18,400.00
01/01/32	450,000.00	18,400.00	468,400.00
07/01/32	0.00	9,400.00	9,400.00
01/01/33	470,000.00	9,400.00	479,400.00
07/01/33	0.00	0.00	0.00
01/01/34	0.00	0.00	0.00
07/01/34	0.00	0.00	0.00
	6,685,000.00	2,736,838.82	9,421,838.82

- Any other statistics, information and suggestions that may be of interest.
 - a. DeKalb Public Library Construction and Rehabilitation
 - b. Program progress toward meeting the objectives
 - c. Foundation Building Permit was received July 10, 2014.
 - d. Construction Building Permit has been received October 12, 2014.
 - e. All subcontract bid packages have been signed and the DeKalb Public Library has a signed agreement and commitment with Pepper Construction for construction
 - f. Foundations and retaining wall are complete.
 - g. Steel erection is complete.
 - h. All concrete floors have been poured.
 - i. Exterior precast paneling is complete.
 - j. Window framing is progressing and glass is being installed.
 - k. Roofing work is complete.
 - l. The elevator shaft has been built.
 - m. Drywall framing is complete and drywall is being installed.
 - n. Ceiling framing is underway.
 - o. MEP trades have made significant progress with the installation of most of the ductwork, piping and conduit complete.
 - p. Enabling works in the existing building and electrical switchgear is being installed.
 - q. Boilers are being installed and air handling roof top units are on the roof.
 - r. Furniture bids have been awarded.
 - s. The RFID automated book handling system agreement is pending award.

Respectfully Submitted

Dee Coover
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Director

Virginia R. Cassidy
Virginia Cassidy
President Board of Trustees

Maureen C. Erickson
Notary
Notary Public

